

**AMELIA COUNTY BUILDING DEPARTMENT  
P.O. BOX A  
AMELIA, VA 23002**

**REQUIRED INSPECTIONS**

THE FOLLOWING IS A LIST OF INSPECTIONS REQUIRED BY THE UNIFORM STATEWIDE BUILDING CODE, SECTION 113.0, INSPECTIONS, AND WILL BE STRICTLY ENFORCED BY THE AMELIA COUNTY BUILDING DEPARTMENT.

TO SCHEDULE AN INSPECTION, THE BUILDING INSPECTOR'S OFFICE MUST BE CONTACTED AFTER EACH OF THE FOLLOWING STAGES OF CONSTRUCTION IS COMPLETED.

1. **FOOTING:** Call for inspection prior to the placement of concrete.
2. **FOUNDATION:**
  - A. Crawlspace: Projection - Call for inspection prior to backfill to insure foundation is properly placed on footing.
  - B. Basement: Projection - Call for inspection prior to backfill to insure foundation properly placed on footing, waterproofing and drainage systems are in place.
  - C. Foundation - Crawl space & basement, backfilled, graded, anchor bolts.
3. Inspection of preparatory work prior to the placement of concrete.  
Example: Basement floor, garage, carport, and porch floor slabs.
4. **ROUGH-INS: NOTE\*\* We require a sealed set of drawings for all engineered wood products, i.e., trusses, TJI's, etc. be on site at the framing inspection. We will retain this set for our use.**
  - A. Inspection of structural members and fasteners prior to concealment.
  - B. Inspection of electrical, mechanical and plumbing materials and systems prior to concealment.
  - C. Veneer - Inspection of all flashing and house wrap before installing siding or masonry.
5. **INSULATION:** Inspection of energy conservation material prior to concealment.
6. **FINAL:** Call for inspection when structure is completed and house numbering requirements are completed (see other side). **NOTE\*\*The Building Department must have a copy of an approved health department completion statement and a non-present (good) bacterial test before issuance of a certificate of occupancy.**
7. **CERTIFICATE OF OCCUPANCY:** As required by Section 116 of the Uniform Statewide Building Code, a dwelling or structure may not be occupied without benefit of a Certificate of Occupancy.

**REINSPECTION FEE - \$30.00 - If inspection fails twice, fee will be due before 3<sup>rd</sup> inspection.**

It shall be the policy of the Amelia County Building Inspections department to collect the scheduled reinspection fee for any inspection that fails a second time.

I certify that I have read and fully understand the above inspections.

Signature: \_\_\_\_\_